

Notes for Applicants 2017

For affiliation with The Federation of Victorian Film Societies



Your Image is Our Focus

www.fvfs.org.au

The following information is for organisations wishing to apply for affiliation with The Federation of Victorian Film Societies (FVFS) for the current and/or next calendar year, both NEW and RENEWING. To be admitted as a member of the FVFS an organization must have a focus on film culture, have appropriate aims and rules and be a not-for-profit organization with any surplus kept within the organization.

For preference use the simpler electronic application forms on the website www.fvfs.org.au. Relevant guidance is provided throughout the forms.

1. Those applying for affiliation as a Film Society.

A film society must screen films to members, be not-for-profit, have an acceptable constitution (ie rules) and have an up-to-date register of individual members.

A copy of your latest rules must be supplied with your application unless supplied previously.

The following fees apply **for Film Societies**:

Number of Film Society members last year*	Annual fee (No GST payable)	Entitled number of delegates
Up to 25	\$30	1
26 to 50	\$45	1
51 to 100	\$75	2
101 to 500	\$110	3
over 500	\$145	4

* "Effective members". If a NEW application, use anticipated numbers.

1.1 The FVFS caters for film organisations in Victoria. Film Societies in states other than Victoria should seek membership with their own state Federation. See www.acofs.org.au for information.

1.2 A film society is not permitted to offer single admission to screenings except as a free one-off come-and-try-it offer. Organisations that charge admission are classified as NPV Cinemas and do not qualify for "non-theatrical" screening rights.

1.3 If you apply to join the FVFS as a NEW member part way through the calendar year, you may pay a reduced amount. Jan to Mar pay full price. April to June pay 75%, July to Sept pay 50%, Oct to December you get 15 months for the price of 12.

This does NOT apply to late renewals or for any application which includes a film festival.

1.4 If you plan to make use of the ACOFS DVD Rights agreement, we will need to know your average attendance figures, because some of the DVD distributors will charge for DVD screening rights, based on the size of your audience. We will assume it is 60% of your peak effective membership, as supplied in Question A.1, unless you advise us otherwise.

1.5 If you operate two or more "subgroups" with different attendances, please let us know the average attendance for each and what you call them. You will be allocated a DVD attendance category (for each subgroup if relevant).

1.6 Your DVD attendance category will be set according to the following table.

Attendance Category	Average attendance	Equates to a membership of
A	up to 19	up to 32
B	20 - 49	33 - 82
C	50 - 99	83 - 166
D	100-199	167 - 332
E	200 and above	333 and above
F	n/a	paid admission

Notes:

- a. The Federation will assume the average attendance is 60% of the peak society membership unless stated otherwise by the film society.
- b. The "F" category, regardless of the society size, indicates that the organisation sells individual entries so should seek a quote from the distributor.

2. Those applying for affiliation as a stand alone NPV Cinema or NPV Film Festival.

NPV means “Not-for-Profit, Volunteer-run”. An NPV Cinema or NPV Film Festival must be not-for-profit and have acceptable aims and rules.

If associated with, or run by a film society the Film Society form must be used.

A copy of your latest Aims and Rules must be supplied with your application unless supplied previously.

The following fees apply **for NPV Cinemas and NPV Film Festivals:**

Average attendance at each screening.*	Annual fee (No GST payable)	Entitled number of delegates
Up to 16	\$30	1
17 to 31	\$45	1
32 to 62	\$75	2
63 to 312	\$110	3
over 313+	\$145	4

* If a NEW application, use anticipated numbers.

2.1 If an **NPV Cinema** applies to become a **NEW** affiliate of the **FVFS** part way through the calendar year, you may pay a reduced amount. Jan to Mar pay full price. April to June pay 75%, July to Sept pay 50%, Oct to December you get 15 months membership for the price of 12. **This does NOT apply to late renewals.**

2.2 “Pro-rata” fees are not applicable to **NPV Film Festivals** even though they screen over a short period. As the screening “season” is over a shorter period, any insurance cover applies only over this season plus 2 days each side, but other **FVFS** benefits apply for the whole year.

3. General points.

3.1 If your organisation is incorporated with Consumer Affairs Vic. and use their Model Rules, there is no need to submit the full set of rules with your application. Just say so and submit the first three customised clauses (first 2 pages) with your application to the **FVFS**.

3.2 If your organization operates under the constitution or rules of a **parent body** you may still become a member of the **FVFS** as long as you have appropriate Aims and Rules, the parent body is a not-for-profit organisation and has compatible aims and rules a copy of which must be supplied with your application unless supplied previously. We need a copy of **both** your own aims and rules and those of your “parent” if any. The society must also operate its own identifiable accounts and must not operate to raise funds for the parent organisation

3.3 If your NPV Cinema or NPV Film Festival operates under the guidance of a **parent Film Society** which is also a member of the **FVFS** the memberships may be combined. In this case, use the Film Society Application form and the “effective membership” for determining fees is the sum of film society members plus 1.6 times

the average attendance of the NPV Cinema and/or NPV Film Festival. The “Effective Membership” determines the fee payable and the number of delegates of the combined organisation. See the calculation below. Pro-rata does not apply to any application which includes a film festival.

3.4 Anyone wishing to **screen a DVD or film** in a public venue must first obtain screening rights permission from the rights owner or their agent – no exceptions. DVDs and films borrowed from the SLC (Screening Loans Collection at the NFSA) and films borrowed from distributors usually include this permission, but not DVDs from other retail video outlets.

3.5 Any organisation which **allows paid admission to individual screenings** will not have access to the SLC films or DVDs at the SLC and may not be eligible for the ACOFS DVD rights agreement. This would apply to all NPV Cinemas and NPV Film Festivals which would have to pay a commercial rate for film and DVD hire and/or screening rights.

3.6 **Your cheque or postal order should be sent to the FVFS Membership Secretary, 17 Bruce St MITCHAM VIC 3132.** (Cheques payable to Federation of Victorian Film Societies) plus a copy of the latest constitution if applicable.

If you prefer to pay by EFT please use the following bank details:-

Account: 56926 1432 (Federation of Victorian Film Societies)
BSB: 083 343 (Ringwood NAB)

Or contact admin@fvfs.org.au An invoice can be supplied if necessary.

4. Calculation of Membership Fee.

If your organisation is an independent organisation, use the charts as printed above.

If the organisation allows single attendances or is to be combined with another film screening organisation use the following calculation method.

- Peak number of members of Film Society last year (anticipate if NEW)
 - Plus average number of single attendances per film at linked NPV Cinema x 1.6
 - Plus average number of single attendances per film at linked Film Festival x 1.6
- Total “Effective Membership”

Use this figure to determine the affiliation fee and number of delegates of the combined organisations. Use the Film Society table of section 1.

REMEMBER

If a NEW application, include your constitution or Rules and Aims with your application.

[Note that the ACOFS rights agreement applies only when you screen “your own” copy of a DVD in a public place and as a non-theatrical screening.

We collect society average attendance sizes because some distributors now charge a rate which varies with the average attendance of the society. For details see “Notes for Applicants” or check out www.ACOFS.org.au/resources Fact Sheet 3B].

